

## Getting Started:

BizChannel@CIMB PACKAGE	ITEM REQUIRED
LITE	Registered mobile phone to receive the SMS OTP
Standard/Customised	Security device to generate Response Number

## Section 1: Authorise multiple transactions

**BizChannel@CIMB**

**Pending Approval**

No.	Creation Date	Reference No.	Menu	Pay From	Transaction Amount	Instruction Mode	Instruction Date	Maker User ID	Status
1	13-Feb-2018 15:15:08	201802130001036511	EPF	8000204243 / JJPEJRPO NPSTJ (MYR)	MYR 150.00	Today	13-Feb-2018	USERS	Approver Task Advance
<input type="checkbox"/>									
2	13-Feb-2018 15:07:22	201802130001036510	LHDN	8000204243 / JJPEJRPO NPSTJ (MYR)	MYR 2,691.55	Today	13-Feb-2018	USERS	Approver Task Advance
<input type="checkbox"/>									
3	13-Feb-2018 15:03:42	201802130001036505	SOCSO	8000204243 / JJPEJRPO NPSTJ (MYR)	MYR 7,717.02	Today	13-Feb-2018	USERS	Approver Task Advance
<input type="checkbox"/>									
4	13-Feb-2018 14:41:39	201802130001036503	ZAKAT	8000204243 / JJPEJRPO NPSTJ (MYR)	MYR 1,189.80	Today	13-Feb-2018	USERS	Approver Task Advance
<input type="checkbox"/>									
5	13-Feb-2018 14:19:47	201802130001036500	Payrol	8000200738 / Bank Adm Change (MYR)	MYR 9,700.00	Today	13-Feb-2018	USERS	Approver Task Advance
<input type="checkbox"/>									
6	12-Jan-2018 10:45:23	201801120001035688	JomPAY Upload	8001946708 / JJPOLINE ONPJK UNO PUJQKNO (MYR)	MYR 406.00	Today	12-Jan-2018	USER7	Approver Task Advance
<input type="checkbox"/>									

1 - 6 of 6 transaction(s)

**iii** [Approve] [Reject]

- Click **'Pending Tasks'** from the left side menu to view list of transactions pending your authorisation.
- Click on the check box to authorise multiple transactions.
- Click **'Approve'** to proceed.
- For Authorisers of LITE Package, enter the SMS OTP sent to your mobile phone.

**BizChannel@CIMB**

**Pending Approval**

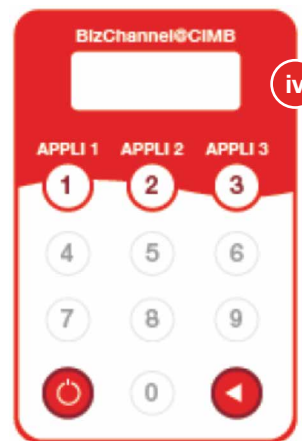
No.	Creation Date	Reference No.	Menu	Transaction Amount	Instruction Mode	Instruction Date	Maker User ID	Status
1	13-Feb-2018 15:15:08	201802130001036511	EPF	MYR 150.00	Today	13-Feb-2018	USERS	Approver Task Advance
2	13-Feb-2018 15:07:22	201802130001036510	LHDN	MYR 2,691.55	Today	13-Feb-2018	USERS	Approver Task Advance
3	13-Feb-2018 15:03:42	201802130001036505	SOCSO	MYR 7,717.02	Today	13-Feb-2018	USERS	Approver Task Advance
4	13-Feb-2018 14:41:39	201802130001036503	ZAKAT	MYR 1,189.80	Today	13-Feb-2018	USERS	Approver Task Advance

**iv** [Submit] [Back]

**v** [Submit] [Back]

For Authorisers of Standard/ Customised Package, use your security device to generate the Response Number.

- Press and hold **⏪** button followed by pressing **⏻** button to switch on the device.
- Enter the 6-digit PIN.
- Press '3' when **'APPLI'** is displayed on screen.
- Enter the 'Challenge Number' (a) in your security device.
- Enter the 'Response Number' displayed on the security device into the 'Response Number' field (b).



- Click **'Submit'** and **'OK'**. The selected transaction(s) will be approved.

## Section 2: Authorise transaction individually

BizChannel@CIMB										
All Task Listing										
Pending Approval										
View Expired Transactions										
Withdrawn / Rejected / Expired										
Initiated Transaction										
1 - 6 of 6 transaction(s)										
No.	<input type="checkbox"/>	Creation Date	Reference No.	Menu	Pay From	Transaction Amount	Instruction Mode	Instruction Date	Maker User ID	Status
1	<input type="checkbox"/>	13-Feb-2018 15:15:08	201802130001036511	EPF	8000204243 / JPEJRO NPOSTJ (MYR)	MYR 150.00	Today	13-Feb-2018	USERS	Approver Task Advance
2	<input type="checkbox"/>	13-Feb-2018 15:07:22	201802130001036510	LHDN	8000204243 / JPEJRO NPOSTJ (MYR)	MYR 2,691.55	Today	13-Feb-2018	USERS	Approver Task Advance
3	<input type="checkbox"/>	13-Feb-2018 15:03:42	201802130001036505	SOCOSO	8000204243 / JPEJRO NPOSTJ (MYR)	MYR 7,717.02	Today	13-Feb-2018	USERS	Approver Task Advance
4	<input type="checkbox"/>	13-Feb-2018 14:41:39	201802130001036503	ZAKAT	8000204243 / JPEJRO NPOSTJ (MYR)	MYR 1,189.80	Today	13-Feb-2018	USERS	Approver Task Advance
5	<input type="checkbox"/>	13-Feb-2018 14:19:47	201802130001036500	Payroll	8000200738 / Bank Admin Change (MYR)	MYR 9,700.00	Today	13-Feb-2018	USER9	Approver Task Advance
6	<input type="checkbox"/>	12-Jan-2018 10:45:23	201801120001035688	JoinPAY Upload	8001046708 / JPOJNE OHFUK UNO SJUGKNO (MYR)	MYR 406.00	Today	12-Jan-2018	USER7	Approver Task Advance

- Click **'Pending Tasks'** from the left side menu list to view list of transactions pending your authorisation.
- Click **'Reference No'** to view transaction details and authorise the transaction individually.
- For Authorisers of LITE Package, enter the SMS OTP sent to your mobile phone.

Payroll					
Transaction Reference No.	: 201802130001036500				
<b>File Details</b>					
File Format	: Autopay.TXT				
File Type	: Non Encrypted				
File Upload	: AP20180213141643.txt				
<b>Transaction Detail</b>					
Pay From	: 8000200738 - Bank Admin Change(MYR)				
Total Record	: 3				
Total Amount (MYR)	: 9,700.00				
<b>Instruction Mode</b>					
Today	: 13-Feb-2018				
<b>Transaction History List</b>					
Action Date	2018-02-13 14:19:47				
User ID	USER9				
User Name	User 9				
Action	Created				
<b>Approval Matrix List</b>					
Signature Set	Total Approver (s) Required	Number of Approver	Company	User Group	Targeted User
A+B	2	1	RTB0001	UserGrp0001	Any User
SS1	1	1	RTB0001	Parent_Child 1 user group all	Any User

For Authorisers of Standard/ Customised Package, use your security device to generate the Response Number.

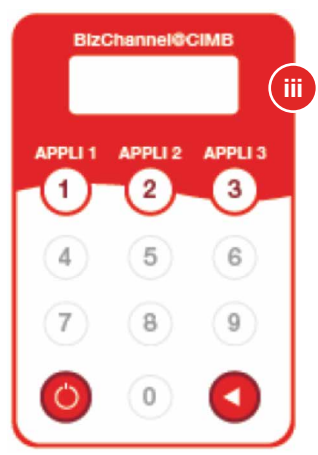
- Press and hold button followed by pressing button to switch on the device.
- Enter the 6-digit PIN.
- Press '3' when **'APPLI'** is displayed on screen.
- Enter the 'Challenge Number' (a) in your security device.
- Enter the 'Response Number' displayed on the security device into the 'Response Number' field (b).

Approver List	
User ID	RTBDEMO
User ID	USER1
User ID	MUNWAI
User ID	TBDEMO
User ID	SHAZUAN1
User ID	USER2
User ID	USER3
User ID	APPROVERH2
User ID	APRISMA3
User ID	APPROVER
User ID	APPROVERN1
User ID	APPROVER9
User Group	user group all
User Group	user group all
User Group	user group all
User Group	user group all
User Group	user group all
User Group	user group all
User Group	user group all
User Group	user group all
User Group	UserGrp0001
User Group	user group all
User Group	user group all
User Group	user group all



Challenge Number	(a) 48710535
Response Number	(b) <input type="text" value="....."/> <input type="button" value="Help"/>
<input type="button" value="Approve"/> <input type="button" value="Reject"/> <input type="button" value="Back"/>	

- Click **'Approve'** and **'OK'**. The transaction will be approved.



For further enquiries, please contact our Business Call Centre at **1300 888 828** between 7AM to 7PM from Monday to Friday or 8AM to 5PM on Saturday (excluding public holidays) or email to **mybusinesscare@cimb.com**.